

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON TUESDAY JUNE 12<sup>th</sup>. 2018 at 7.00pm.**

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**Public Session:**

There were no members of the public in attendance.

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**Present:**

Mr. A. G. Foster (Chairman)

Mr. J. Kennedy

Ms. S. McIntosh

Mr. B. Lyon

Mrs. J. Manley

Mr. A. Brown

Mr. R. Pinches

**In Attendance:**

Shropshire Councillor S. Jones.

The Parish Clerk.

**18/37 Apologies.**

Apologies were received and accepted from Councillors P. Sharp, D. Roberts and J. Vernon and Flt.Lt. M. McArdle (RAF Shawbury).

**18/38 Declaration of Personal or Prejudicial Interests.**

There were no interests declared.

**18/39 Minutes of Meeting held on May 8<sup>th</sup>. 2018.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**18/40 Matters Arising.**

**(a) Hazeldine Open Space Area (18/22(b)):**

Clerk reported that he was still waiting for a response from Shropshire Council regarding ownership of the land.

**(b) Highways (18/22(c)):**

There was little evidence of any action being taken over repairs to the varying problems that had been reported.

**(d) Smartwater (18/22(d))**

Clerk reported that the signs were being produced and would state Shawbury Parish on them, as all the local settlements were included in the project. Attempts had been made to give wide publicity to details of the dates when Smartwater kits could be collected and Members were urged to attend and give support to the police and Smartwater at the planned events.

**(e) Church Close (18/22(a)):**

Following receipt of a report from the Land Registry pointing out that ownership of land in front of the houses was not constant and any action taken in the Close would mean accessing the title plans for each house, it was decided that no action could be taken regarding changes to the street lighting.

**(f) Parking/Turning Area in Oaklands Estate (18/32(c)):**

Members considered a written report of a meeting held on May 23<sup>rd</sup>. when the decision by Shropshire Council to not go ahead with the plan to provide this parking area had been discussed. It was noted that the decision not to proceed with it had been made by the School's Transport Department, when they had felt that a more appropriate system was to provide a 'park and stride' system based+ on the Parish Council's car park. There were no funds available to provide the parking area and if developed there would be a need to create a fenced and lit pathway through to the school at an additional cost. It had been decided at the meeting to get an approximate cost for all the work and see if there was any CIL money available to contribute towards it.

However, it was seriously questioned that if parents were not prepared to use the Parish Council car park would they drive along the A53, through the new estate and then walk a longer distance to the school gates?

Members decided to wait for a report on the possible cost of the scheme and the availability of any finance before deciding whether further action was needed.

See Item 18/38 for a report from Shropshire Councillor S. Jones for an up-date on developments since the meeting had been held.

(g) GDPR (18/28):

The Clerk gave an up-date on the current situation:

Copies of the documents adopted at the last meeting had been placed on the Council's web site under the heading of 'Policies and Procedures'.

Member's home addresses had been removed from the web site.

A lockable cabinet had been purchased for the storage of confidential material and the computer 'back up' records.

A review of retained and filed information had been carried out and unnecessary documents shredded.

Sole Traders had been contacted, informed of the new privacy policies and they had agreed to the retention of their details.

Other personnel had also been advised of the new policies and to date most had agreed to their details being kept on file.

(h) Change of Bank (18/30(iii)):

Clerk reported that he was finding difficulty in identifying a bank that was prepared and convenient to take over the Council's banking under a 'Community Account' The most co-operative had been Lloyds but because the Council's income exceeded £50000 per annum, there would be an annual charge of £78.00 after the first eighteen months.

It was suggested that he approached the NatWest and Halifax but if they were not suitable to go ahead with the changeover to Lloyds.

**18/41 Minutes of the Annual Parish Meeting held on May 22<sup>nd</sup>. 2018.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**18/42 Matters Arising.**

There were no matters arising but it was noted that only ten members of the public were present, five of whom were supporting the three Community Service Award winners. It was decided that consideration should be given to holding future Annual Parish meeting in conjunction with a normal Council meeting

**18/43 Correspondence.**

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted or made.

**18/44 Accounts for Payment.**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (June + back pay)		£595.08
Mr. J. Wilson	Expenses (May)		£97.51
Inland Revenue	PAYE (June)	£148.80	
	N.I. (June)	£5.78	£154-.58
Mr. R. Bailey	Maintenance (May)		£250.00
Mr. R. Bailey	Parish Paths expenses (2017-2018)		£100.00
Mr. T. Creber	Litter collection (May)		£320.00
EON	Streetlight repair (No.6 Bridgeway)		£108.91
Mr. L. Wilson	Play Area grass cutting etc. (May)		£167.00
BHIB	Annual Insurance		£2028.44
EON	Up-grading streetlight programme		£5303.45

**18/45 Financial Statement.**

A financial statement was tabled and approved.

**18/46 Internal Audit Report.**

The Internal Audit report and completed documents for forwarding to the External Auditor were considered and adopted and signed by the Chairman and Clerk/Responsible Finance Officer.

**18/47 Exchange of Information:**(a) Agenda Items for next meeting:

Burial Ground.

Playing field fencing.

(b) The following items of concern were recorded:(i) Highways:

Pot holes re-appearing at entrance to White Lodge Park.

Still no action with repairing the safety barrier at the entrance to White Lodge Park

(ii) Street Lighting:

No issues raised.

(iii) Other:(a) Road Naming:

It was noted that the development taking place in Poynton Road was being built on land that in the 1839 Tithe Map for Shawbury had been known as Chantry Leasow. After due consideration it was decided to suggest to the developers that the new road on the estate should be called Chantry Close.

(b) Playing field:

It was agreed that the field could be used by:

(i) Grinshill Animal Rescue Centre on September 9<sup>th</sup>. for a car boot sale and dog show and possibly again in November for a car boot sale, providing weather conditions were suitable.

(ii) Bowls Club on July 1<sup>st</sup>. and Church Members on June 20<sup>th</sup>. for parking vehicles.

(iii) Allscott AFC Juniors for football training purposes once they had provided the Clerk with a risk assessment and a copy of the necessary insurance details.

(c) Advert for Councillor:

The Clerk reported that adverts had been placed stating that there was still a vacancy on the Council asking interested people to send him an application for consideration at the July meeting.

(d) Fencing Posts:

One needs replacing alongside Poynton Road – *Clerk to advise contractor. - Later cancelled.*

(e) Car Park – Waste Bin:

It was noted that the bin had still not been replaced, resulting in an excess of litter over the car park.

*Clerk to contact the Wem Office again with a reminder.*

(f) Speed Controls on the A53:

Councillor A. Brown questioned whether the recent speed restriction signs erected close to the new development were legal, as he could find no record of them being approved.

*Shropshire Councillor S. Jones agreed to investigate whether it had been approved as part of the planning approval process.*

(g) Oakland's Estate:

Councillor B. Lyon reported on a meeting with the developers, who had stated that everything was going ahead as planned with plenty of interest from would be purchasers although no sales had been confirmed.

They wished to thank the Village for its overall support.

**18/48 Reports from:****(a) Police**Incidents reported to the police in April

Muckleton Road – Anti-Social Behaviour -1; Burglary -1 (Under investigation).

River Gardens – Anti-Social Behaviour -1

Oak Drive – Violence/Sexual -2; Other crime -1 (All under investigation).

Bridgeway – Violence/Sexual -1 (under investigation).

Poynton Road – Violence/sexual -1 (Under investigation).

Playing field area Anti-Social Behaviour 1; Drugs -2 (One awaiting Court outcome and the other one under investigation).

Erdington Close – Anti-Social Behaviour -1; Violence -1 (Under investigation).

**(b) RAF Shawbury**

No report tabled.

**(c) Shropshire Council.**

Shropshire Councillor S. Jones reported that the appeal against Shropshire Council's decision not to allow the development of the 'Fisherman's Lodge' at Edgebolton had not been successful. The owner of the site now had three months to remove everything from the site or consider a fresh appeal.

**18/49 Section 106 Projects.**(a) Crossing by the School.

Shropshire Councillor S. Jones reported that he had met on site with representatives from Shropshire Highways Department to look at the possibility of introducing a timed traffic order, which would prevent parking in the area when the children were attending and leaving school. If it was agreed, it would take about two months to get the order approved and the work carried out.

If Shropshire Council was not prepared to finance the project, it was agreed that money would be used from the 106 grant.

Members thanked Councillor Jones for his effort in trying to resolve the problem.

(b) Repairs to footpaths.

Clerk reported that work was planned to start on June 27<sup>th</sup>.

Members agreed to a suggestion from Councillor J. Kennedy that whilst the contractors were on site they could be asked to up-grade the small path in the Burial Ground. Councillor A. Brown agreed to discuss this with them when the work started.

(c) Poynton Road Street lights.

Members considered and discussed in detail a plan prepared by Councillor A. Brown that would improve the lighting provision along the length of the road which would include replacing old concrete posts and re-positioning others. Various views were expressed and it was decided that EON should be invited to meet on site with Councillor Brown and the Clerk to view the proposals and provide an estimate of the possible cost of doing the work.

(d) Security camera(s).

The Vice-Chairman gave an update on a meeting held with ORP when the provision of an additional camera on the car park had been discussed and a quotation had been promised.

The possibility of a further camera near the picnic area in the Glebelands did not appear to be feasible because of the lack of a power supply.

The need for a further camera in the car park was questioned by some Members but it was decided to take no action until a quote had been received and further details were available.

**18/50 Burial Ground**

It had recently been discovered that there are un-attended graves in the burial ground of some service personnel who died in the First World War. With the agreement of the Church Wardens, Councillors Jill Manley and Sam McIntosh are going to be working with a group of personnel from RAF Shawbury to refurbish these graves, in recognition of the ultimate sacrifices these men had made.

It was agreed to provide a budget of £200.00 to purchase any necessary equipment and materials. **18/51**

**18/51 Planning.**

There were no plans for consideration.

**18/52 Committee/Meeting Reports.**

No reports tabled.

**18/53 Press Matters.**

Clerk to send in details of the advert for a new Councillor plus other items of interest.

**18/54 Date and time of next meeting.**

The next meeting will be on July 10<sup>th</sup>. 2018 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** A. Foster (Chairman)      **Date:** July 10<sup>th</sup>. 2018

**Correspondence received since last meeting – May.**

Simon Jones – Church Close.

Gail Power – Shropshire Council’s consultation on Great Outdoor Strategy.

Dianne Dorrell – May information bulletin.

Resident – car wash sign on streetlight.

Resident- Church Close streetlight No. 8 not working.

Dianne Dorrell – Future Fit meeting with SALC.

Richard Bailey – car park missing bin.

Dianne Dorrell – Queen’s Award for Voluntary Service.

Robert Rathbone – road sign problem.

Paul Jones – Street naming – Poynton Road estate.

John Vernon – Building site concerns.

Simon Jones – car wash signs.

Stephen Dunbar – Healthwatch Board Meeting.

Shropshire Council – Right Home Right Place.

Brian Rapson – Volunteers in Healthcare Shropshire.

Shropshire Council – Kier Health and Safety event.

Allscott Junior Football – use of playing field etc.

Dianne Dorrell – News Bulletin June.

Resident – concerns about lack of action re school parking/crossing etc.